



Changing Lives Learning Trust

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**COMPANY REGISTRATION NUMBER 6627459
NOTICE OF ANNUAL GENERAL MEETING (AGM)**

WEDNESDAY 13TH DECEMBER 2023 AT 14:00

**AT RHEGED CONFERENCE CENTRE,
REDHILLS, PENRITH, CA11 0DQ**

Notice is hereby given that the Annual General Meeting of Changing Lives Learning Trust will be held at Rheged Conference Centre, Redhills, Penrith, CA11 0DQ on 13th December 2023 at 2:00pm to transact the following business:

Item and Description	Lead	Documents or Information
<p>1. Welcome, Apologies and Quorum</p> <p>a. Receive and agree whether any apologies are to be accepted.</p> <p>b. Receive update appointment, retirement or resignation of Trustees.</p> <p>c. Approve any changes to representation of Members since the previous meeting.</p> <p>d. Confirm the meeting is quorate</p>	<p>G. Tyler (Governance Professional)</p>	
<p>2. Appointment of Chair and Vice Chair of Members</p> <p>a. Elect the Chair of The Members 2023/2024.</p> <p>b. Elect the Vice-Chair of The Members 2023/2024</p>	<p>Governance Professional</p>	
<p>3. Annual Review of the Register of Declaration of Interests and/or Conflict of Interests</p> <p>a. Members to return a completed 2023/2024 Declaration of Interest form with details of their business interests, any related interests, any other educational establishments that they govern and any relationships to school staff (noting the legal duty to publish the register of interest on the MAT website).</p> <p>b. Members to declare any business or personal interests in any agenda item for this meeting.</p>	<p>Chair</p>	<p><u><i>In order to ensure an efficient meeting Members should submit the annual declaration of interest forms, scan and e-mail them to the Governance Professional, Gill Tyler.</i></u></p>
<p>4. Minutes of previous meeting</p>	<p>Chair</p>	
<p>5. Presentation of Annual Report – Armstrong Watson</p>	<p>Auditors</p>	<p><i>Annual Report</i></p>
<p>6. Presentation of Audited Accounts</p>	<p>Trustees</p>	<p><i>Annual Accounts</i></p>
<p>7. Consider and approve appointing independent auditors for 2023 - 2024 financial year following competitive Tender.</p>	<p>Members</p>	
<p>8. Performance of The Trust</p>	<p>Chair of Trustees</p>	<p><i>Summary performance</i></p>
<p>9. Members to receive an update on growth plans</p>	<p>Chair of Trustees</p>	
<p>10. Governance Review</p>	<p>Chair</p>	
<p>11. Consider any changes to the Articles of Association – there are no recommendations or legislative changes required.</p>	<p>Chair</p>	

<p>12. Consider any changes to the Master or Supplemental Funding Agreement</p>	<p>Chair of People, Estates and Finance Committee</p>	
<p>13. Consideration of support needed from Members</p>	<p>All</p>	
<p>14. Motions to be discussed by Members (if any)</p>	<p>Chair</p>	
<p>15. Any Other Business a. To be submitted through the Chair a minimum of 3 days in advance of the meeting together with supporting documentation if required.</p>	<p>Chair</p>	
<p>16. Dates a. Trust Board Day Meetings – Venues TBC i. 26th March 2024 ii. 16th July 2024 b. Proposed Date of AGM 2024 i. Wednesday 11th December 2024</p>	<p>Governance Professional</p>	

If you would like the Multi-Academy Trust Members to respond to questions at the AGM, please submit these in writing to the Governance Professional at least 14 days prior to the meeting (via email to tylerq@changinglives.education or in writing to Mr Johnson, Changing Lives Learning Trust, c/o West Lakes Academy, Main Street, Egremont, CA22 2DQ)